

## UNITED STATES CIVIL SERVICE COMMISSION

BUREAU OF RETIREMENT AND INSURANCE

WASHINGTON 25, D.C.

ADDRESS REPLY TO  
"U.S. CIVIL SERVICE COMMISSION"  
AND REFER TO

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Washington 25, D. C.

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Dear 

In your letter of August 2, 1962, you ask for confirmation of the understanding arrived at between representatives of the Central Intelligence Agency and the Civil Service Commission respecting the procedure to be followed in enrolling certain of your new employees under the health benefits program.

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In our relationships over the years, you and we have always been able to work out to our mutual satisfaction problems arising out of the nature of the mission of the C.I.A. Neither agency, of course, is disposed to take lightly the laws and regulations under which we work. But rather than modify the regulations governing the actions of the Government as a whole, we have found it preferable to establish by agreement between us procedures which will meet the peculiar employment requirements established for certain of your personnel. We have found that we can do this without changing the spirit or intent of the regulations even though the procedures we have set up may vary somewhat from the letter of the regulations established for general application.

Accordingly, this letter is to confirm that it will be acceptable to us for certain of your employees, upon transfer from other agencies of Government, to cancel enrollment of a previously-held plan and to enroll immediately in the Association Plan. This procedure is available only where continued enrollment in a previously-held plan is incompatible with the employment in your agency.

Sincerely yours,

*Andrew E. Ruddock*Andrew E. Ruddock  
Director

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Mr. Andrew E. Ruddock, Director  
Bureau of Retirement and Insurance  
United States Civil Service Commission  
Washington 25, D. C.

Dear Mr. Ruddock:

Recently discussions were held between [redacted] of this office and your Mr. Kator to resolve problems arising from the entrance on duty with this Agency of persons transferring from other Government agencies.

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Under certain conditions some persons who transfer to CIA are not permitted for security reasons to continue the Federal Employees Health Benefits Plan to which they subscribed in their former place of employment. Under these circumstances the employee is asked to complete a Form 2809 requesting cancellation of the previously held plan and he is then enrolled in the Association Plan.

In order that the rights of such persons may not be jeopardized, we wish to confirm our understanding that this procedure, although irregular, is acceptable to you. It will be appreciated if you will sign a copy of this memorandum and return it to us so that both the Civil Service Commission and this Agency will be in a position to protect the rights of employees in this category should the need ever arise.

Very truly yours,

[redacted]

Health Benefits Officer

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*Andrew E. Ruddock*  
Andrew E. Ruddock